



HOME MEANS NEVADA, INC.

*A Non-Profit Entity Established by the
State of Nevada, Department of Business and Industry*

Board of Directors

*President – Shannon Chambers
VP/Treasurer – Perry Faigin
Member at-large – Robin Sweet
Member at-large – Verise Campbell
Member at-large – Jennifer Yim*

Home Means Nevada, Inc.

Notice & Agenda of Public Meeting Home Means Nevada, Inc. Board of Directors Public Meeting

Wednesday, February 13th, 2019, at 9:30 A.M.

Meeting Location: Teleconference

Meeting Minutes

1. Call to order, Roll Call.

President Chambers called the meeting to order at approximately 9:30 a.m., Roll Call and Quorum.

The following were in attendance:

President, Shannon Chambers (By Telephone)

Vice President (VP)/Treasurer, Perry Faigin (By Telephone)

Colleen Platt, Legal Counsel for Home Means Nevada, Inc. (By Telephone)

Board Member, Jennifer Yim (By Telephone)

Board Member, Robin Sweet (By Telephone)

Board Member, Verise Campbell (By Telephone)

Operations Manager, Michelle Crumby (Las Vegas-in Person)

Project Assistant, Lana Smith (Las Vegas-in Person)

Project Assistant, Cynthia Ravenholt (Las Vegas-in Person)

Attorney Matt Dayton of McCarthy Holthus (Las Vegas-in Person)

2. Public Comment.

There was no Public Comment.

3. “For Discussion and Possible Action” Approval of Minutes from November 20th, 2018.

Vice President, Perry Faigin, made a Motion to approve the minutes as written. Board Member, Jennifer Yim, seconded the Motion. The Motion was approved without further discussion.

4. Update on Items from November 20, 2018 Meeting, Budget, and Legislative Updates (Bill Draft Request 12 and 284).

President, Shannon Chambers, presented this item. President Chambers notified the Board Members that the item approved at the November 20, 2018, to provide funds in conjunction with the Nevada Housing Division, to assist with the purchase of a home for a Nevada Veteran, was now in motion and that updates would be provided.

President Chambers indicated that the \$1,500.00 approved for the Opportunity Zone Conference was not utilized because they “had too many people.” Potential ideas on how to use these funds would be brought back to the Board at future meetings.

President Chambers notified the Board that funds to fund Home Means Nevada, Inc., through June 30, 2019, had been approved by the Interim Finance Committee at their January 2019 meeting. Board Member, Robin Sweet, requested clarification on how Home Means Nevada, Inc. prepared a budget and received funding from the Interim Finance Committee. President Chambers stated that a budget is submitted along with the funds transfer request, and that after the 2019 Legislative Session, additional funds would be requested from the Interim Finance Committee along with a proposed budget that would be submitted to the Board.

As far as the upcoming Legislative Session, President Chambers notified the Board that there were two (2) Bill Draft Requests (BDR’s), BDR 12 and BDR 284 that potentially involved the Foreclosure Mediation Program and that those BDR’s would be tracked and followed.

5. Update on Program Statistics from Home Means Nevada. *Operations Manager, Michelle Crumby, Home Means Nevada, Inc.*

Operations Manager, Michelle Crumby provided an update of the program statistics for the time period covering October 1, 2018 through December 1, 2018. During that period, there were 946 Notice of Defaults filed, with the majority in Clark County at 732, and followed by Washoe County with 222. During that same period, Home Means Nevada, Inc. received 70 Petitions for Foreclosure Mediation Assistance. Of the 123 Court Orders involving Mediation, 66 cases resulted in no Certificate to proceed with Foreclosure being issued, and 57 cases where a Certificate to proceed with Foreclosure was issued. For this same time period, Home Means Nevada, Inc. issued 1,042 Certificates to proceed with Foreclosure as follows: 1 was a Waiver of Rights; 57 Certificate with Mediation completed or no agreement or Court Order to issue Certificate; and 984 Certificates were issued because no Petition for Mediation was filed.

President Chambers noted that the number of the Notice of Defaults appears to be going down. The projections were for 6,000 for each fiscal year for 2018 and 2019, and that based on the current numbers, they may not reach 4,000 for this fiscal year.

6. “For Discussion and Possible Action” Retention and Destruction of Old Foreclosure Mediation Program Documents from the Nevada Supreme Court. *President, Shannon Chambers, Home Means Nevada, Inc.*

President Chambers presented this item and thanked Board Member Sweet for providing the policy that was approved by the Nevada Supreme Court regarding record retention. The policy that was approved by the Nevada Supreme Court had a five-year retention period. President Chambers notified the Board that the majority of the Old Foreclosure Mediation Program documents were outside of this five-year period, and that they should be destroyed. Board Member, Robin Sweet, made a Motion to approve the destruction of Old Foreclosure Mediation Program documents that are outside of the retention period. Vice President, Perry Faigin, moved to second the Motion. There was no discussion and the Motion passed unanimously.

7. “For Discussion and Possible Action” Retention and Destruction of Home Retention Program Documents. *President, Shannon Chambers, Home Means Nevada, Inc.*

President Chambers presented this item. President Chambers informed the Board that the retention policy in the approved Policies and Procedures for Home Means Nevada, Inc., was three years, and that all of these files had been electronically backed up so the paper files could be destroyed pursuant to the retention policy. Board Member, Verise Campbell, made a Motion to approve the destruction of these documents that was seconded by Board Member, Jennifer Yim. There was no further discussion on the Motion and the Motion passed unanimously.

8. Update on case A-18-780349-C, Jolan Manguin, Plaintiff(s) vs. Home Means Nevada Inc., (HMN) Defendant(s). *Shannon Chambers, Home Means Nevada & Colleen Platt, Legal Counsel for Home Means Nevada, Inc.*

President, Chambers, asked Legal Counsel, Colleen Platt, to provide an update on this case. Ms. Platt notified the Board that a Motion to Dismiss was filed in January. Ms. Platt also indicated that an Opposition was filed, and that Ms. Platt will file a Notice and Reply, with a hearing date by telephone to save money.

9. Public Comment.

There was no Public Comment.

10. Adjournment.

The meeting was adjourned at approximately 9:50 a.m.